

DEAR PARENTS:

Friday, October 13th is our annual Theatre Lock-In. This event has been in place long before I arrived, and I am excited to continue with tradition! The students look forward to this event each year because it gives them a chance to be in their natural environment without the pressure of a production. The Lock-In gives the students a chance to bond. Aside from our newest event, “Friendsgiving”, this will be the first official time that all grade levels – both techie and actor alike – can get to know one another by hanging out, playing games, watching movies, and relaxing in what is perhaps the space they feel most comfortable...the theatre!

Presumably, you have a lot of questions regarding the details of this event, especially if you are a parent of a freshman, or new student. Below, I have attempted to address any potential concerns. If you have a question about an issue that has *not* been addressed, please feel free to contact me directly at erdicenzo@fcps.edu.

HALLOWEEN LOCK-IN + COSTUME CONTEST

WHEN?

Lock-In begins at 10:00PM on Friday, October 13th and ends at 6:00AM on Saturday, October 14th. The building will be “locked-down” **PROMPTLY** at 11pm, and **NO** student(s) will be allowed in or out of the building after that time.

WHERE?

All students are limited to the Auditorium and M-107.

WHO IS INVITED?

All theatre and tech students are encouraged to attend! “Guests” – or friends – of theatre and tech students can only attend if Mr. DiCenzo has met, and signed-off as approval. Guests from another high school’s theatre department can attend, but only after communication and authorization has been confirmed by both teachers. All guests must follow the same rules and protocol [SR&R] as any other participant.

WHAT IS THE PROTOCOL TO PARTICIPATE?

Students must sign-up outside of M-107 if they plan to attend the event. In order to participate, each and every student needs to contribute the following as their **ENTRY TICKET**:

- Signed Permission Form [By both Parent **AND** Student]
- \$5 Contribution for Pizza
- Item to Share; Suggested Categories
FRESHMEN – Cups, Napkins, Cutlery JUNIORS – Beverages
SOPHOMORES – Chips/Dips, Snacks SENIORS – Baked Goods

WHO WILL BE SUPERVISING MY CHILD?

STUDENTS WILL BE SUPERVISED AT ALL TIMES! There will be one chaperone for every ten students that sign-up. Your child will be in safe hands!

WHAT IF MY CHILD GETS TIRED?

The dressing rooms will be designated as “safe sleeping spaces” for students who may need to re-energize. **BOYS & GIRLS WILL BE SEGREGATED IN THE APPROPRIATE DRESSING ROOMS.**

WHAT SHOULD/CAN THE STUDENTS BRING?

Students are welcome to bring pillows, sleeping bags, blankets, etc. Movies, video game consoles, board games, etc. are also welcomed; however, they will be considered “Bring-at-Your-Own-Risk” items.

WHAT ACTIVITIES WILL TAKE PLACE AT THE LOCK-IN?

The Lock-In is one BIG PARTY! Students will play video/board games, watch films [PG-13 rating or lower], sing, dance, share stories, etc. Please find a general outline of past year’s activities included below:

10pm – Arrive, Collect Fees

11pm – Locked-In, Explanation of Rules

11:30pm – “Family Dinner”; Pizza Arrival

12am – Events Begin...

 Dance/Karaoke Party

 Constant Movie Stream in M-107

12:30am – Video Game Competitions

1:00am – “Manhunt” – A giant game of hide-n-seek.

2:00am – Karaoke Contest

2:30am – Costume Contest

1st through 3rd Place Winners Rewarded with Gift Cards

3:00am – Photo Booth

3:30am – Suggested Events End, Wind Down Begins

5:00am – Clean Up

6:00am – Goodbye!

WHAT IF THERE IS AN EMERGENCY WITH MY CHILD DURING LOCK-IN?

You will fill in an emergency contact number on the form below. The classroom phone number is 703-219-2351 if you need to contact your child while they are with us. If there is no answer, leave a message. Voicemail will be checked regularly throughout the entire event.

WHEN SHOULD I PICK-UP MY CHILD?

Students are released at 6:00AM **SHARP** on Saturday, October 14th; and your punctuality is expected and greatly appreciated. **Chaperones are only on site until 6:05AM.** Please show your respect to those volunteers who stayed up all night and worked the event by arriving on time, or better yet...EARLY!

HOW CAN I OFFICIALLY VOLUNTEER TO CHAPERONE?

Thank you for asking! You can officially volunteer to chaperone by going to www.fxplayers.org, and finding the Sign-Up for Lock-In link on our homepage!

LOCK-IN PERMISSION FORM + ENTRY TICKET

Please review the permission form below. This form is required from each and every student in order to attend. It is the student's ENTRY TICKET and should be presented upon arrival to the event – not submitted beforehand! Please sign the form [keeping first page for your records] and send it with your child the night of the LOCK-IN.

I have read and understand the event breakdown, and give my son/daughter, _____, my permission to attend the Theatre Lock-In on Friday, October 13th from 10:00PM until 6:00AM on Saturday, October 14th, 2017. Additionally, I promise to arrive promptly to pick-up my child, **and understand that all chaperones and supervision will be absent by 6:05am.**

Parent signature

Phone # - in case of emergency

Student: "I will obey all school rules and policies [SR&R] while attending Lock-In. My conduct will at all times be respectful of the chaperones, school property, Theatre Director, and my peers."

Student Signature